

**GOVERNMENT OF ARUNACHAL PRADESH
DEPARTMENT OF TOURISM, ITANAGAR**



**GUIDELINES FOR SELECTION AND SPONSORSHIP OF STUDENTS TO ACADEMY OF
PASTRY AND CULINARY ARTS (APCA) UNDER CHIEF MINISTER'S PARYATAN SHIKSHA YOJANA
(CMPSY)**

Every academic year, the Department of Tourism, Government of Arunachal Pradesh, sponsors eligible candidates under the Chief Minister's Paryatan Shiksha Yojana (CMPSY) to pursue professional tourism and hospitality courses. Accordingly, the following guidelines shall apply for the selection and sponsorship of candidates for admission to **the Academy of Pastry and Culinary Arts (APCA)**.

1. OBJECTIVE

To ensure a steady supply of trained and professional youths from Arunachal Pradesh for the tourism and hospitality sector by sponsoring candidates to undergo specialised courses in Pastry, Bakery, and Culinary Arts at APCA.

2. SCOPE

The sponsorship shall be awarded based on the results of Senior Secondary or Secondary examinations for Degree and Diploma courses, respectively. APCA has been identified as an eligible institute for training under CMPSY for the following hospitality and culinary programs.

3. COURSES OFFERED UNDER THE SCHEME

Name of the Course	Duration	Eligibility Criteria	Total Fee (incl. GST)	Institute
Advance Diploma in Pastry & Bakery	1 Year (9 months training + 3 months internship)	Class XII Passed in any stream from a recognized board.	₹7,85,000/-	APCA, Gurgaon
Advance Diploma in Culinary Arts	1 Year (9 months training + 3 months internship)	Class XII Passed in any stream from a recognized board.	₹7,85,000/-	APCA, Gurgaon

All APCA courses are practical-based, conducted Monday to Friday (9 AM–5 PM), with a chef-to-student ratio of 1:16. The fees include tuition, study materials, uniforms, ingredients, a toolkit, industry visits, and 18% GST.

4. ELIGIBILITY

- a) Applicant must belong to the Scheduled Tribe (ST) of Arunachal Pradesh.
- c) Age: Should not exceed 35 years as on admission year.
- e) Academic qualification: Minimum Class XII Pass.
- e) Must possess a genuine interest and aptitude for hospitality and culinary arts.**

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5. APPLICATION PROCESS

Interested candidates may apply online through Arunachal Tourism email ID arunachaltourism.ctc@gmail.com or apply to the Directorate of Tourism, Itanagar in person along with the following supporting documents:

- Birth Certificate
- Class XII passed certificate/ Class XII marksheet.
- APST Certificate
- Two recent passport-size photographs
- PRC

6. SELECTION PROCEDURE

The examining body will prepare a list of selected candidates based on their skill, aptitude, experience etc.

A counselling session will be held involving representatives from APCA and the Department of Tourism. Shortlisted candidates shall sign an **Undertaking (Annexure A)** before admission, committing to avail themselves of the sponsorship. All selected candidates must submit a **Police Verification Report** to the Directorate of Tourism before final admission.

7. WAITING LIST PROCEDURE

If any selected candidate declines the award, candidates from the waiting list will be considered on merit. The candidates selected from the waiting list will be published on the Department's official website (www.arunchaltourism.com) and notified via Phone/WhatsApp and must confirm within the specified date. Candidates forfeiting seats shall sign the **Undertaking (Annexure B)**.

8. SCHOLARSHIP RENEWAL AND MAINTENANCE

For Diploma Courses: Sponsorship applies only for the fixed course duration. Any extended tenure must be self-funded by the student.

9. PAYMENT OF SCHOLARSHIP

The Department of Tourism shall directly transfer the academic fee to APCA's official bank account. Payment will commence from the month of admission and continue until completion of the academic year. The sponsorship covers academic course fee, stay and food only during the training period. Any other expenditure not covered to be borne by the candidates.

10. STUDENT RESPONSIBILITIES

Each sponsored student must:

- a) Maintain good attendance, conduct, and academic performance.
- b) Submit semester progress reports to the Department of Tourism.
- c) Complete the entire course tenure as per the Undertaking.

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- d) Serve as a responsible representative of Arunachal Pradesh in the hospitality sector upon completion.

11. CONTACT

Directorate of Tourism, Government of Arunachal Pradesh, Itanagar

Email: aruanchaltourism.ctc@gmail.com Website: www.arunachaltourism.com

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Annexure A

SCHOLARSHIP UNDERTAKING AGREEMENT

Scholarship Name: CHIEF MINISTER'S PARYATAN SIKSHA YOJANA.

Academic Year:

This Scholarship Undertaking Agreement is made and entered into on this.....day of.....,
by and between:

Department of tourism, Govt. of Arunachal Pradesh. Itanagar.

(Hereinafter referred to as "The Provider")

AND

Beneficiary's Full Name:

Beneficiary's Address:

Beneficiary's Email Address:

Beneficiary's Phone Number:

(Hereinafter referred to as "The Beneficiary")

WHEREAS, The Beneficiary has been selected to receive the Scholarship for the academic
year.....

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein,
the parties agree as follows:

1. Scholarship Award Details:

a. Scholarship Coverage: This Scholarship covers 100% academic Fees.

b. Disbursement Schedule: The Scholarship funds will be disbursed directly to **Academy of Pastry
and Culinary Art** in instalments per semester.

c. Scholarship Duration: This Scholarship is awarded for the academic year..... and is
valid for 9 months, commencing from.....and ending on, conditional upon The
Beneficiary's meeting all terms and conditions outlined herein.

2. Beneficiary's Undertakings and Obligations:

The Beneficiary hereby undertakes and agrees to abide by the following conditions throughout
the Scholarship duration:

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a. Academic Performance:

- * Maintain full-time enrolment status in..... (Inst. Name)
- * Successfully complete all required courses and examinations as per the program curriculum.

b. Conduct and Discipline:

- * Adhere strictly to all academic regulations, codes of conduct, and disciplinary policies of the college.
- * Conduct themselves in a manner that reflects positively on both The Institute and The Provider.

c. Reporting Obligations:

- * Promptly notify The Provider of any changes in enrolment status (e.g., withdrawal, leave of absence, change of program), academic performance that falls below the required minimum, or receipt of any other significant financial aid/scholarship.

*** Shortlisted candidates who wish to forgo/ decline their seat/ scholarship may fill and sign Annexure B within 10 days of being shortlisted.**

3. Suspension and Termination of Scholarship:

a. The Provider reserves the right to suspend, reduce, or terminate the Scholarship, either temporarily or permanently, in the event that The Recipient:

- * Fails to maintain the required academic performance as stated in **Section 2(a)**.
- * Withdraws from the program of study or changes to part-time status.
- * Is found to have provided false or misleading information in their Scholarship application.
- * Violates any academic integrity policies or is subject to significant disciplinary action by the concerned institute.
- * Fails to comply with any other terms and conditions outlined in this Agreement.

b. In the event of Scholarship termination due to non-compliance, The Dept. of Tourism may, at its sole discretion, require The Beneficiary to repay all or a portion of the Scholarship funds already disbursed.

The terms of repayment will be communicated to The Beneficiary in writing.

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IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first above written.

THE SCHOLARSHIP PROVIDER:

(Signature)

Name:

Designation:

Department:

Date:

THE BENEFICIARY:

(Signature)

Name:

Date:

FOR PARENT/LEGAL GUARDIAN:

I,, the [Parent/Legal Guardian] of
....., have read and understood the terms and conditions of this
Scholarship Undertaking Agreement and agree to ensure that my ward complies with all stated
obligations.

[Signature]

(Name of Parent/Legal Guardian):

Date:

Witness:

Signature:

Name:

Date:

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Annexure B

UNDERTAKING TO FORGO/ DECLINE SCHOLARSHIP SEAT

Student Details:

Full Name of Student:

Program/Course:

Name of Institute:

Declaration and Undertaking:

I, a candidate shortlisted in the above-mentioned program, hereby solemnly declare and undertake the following in reference to the offer of the Chef training course, at APCA, Gurgaon.

1. Intent to Forgo: I formally state my decision to forgo/ decline the offer of the seat for the Year.
2. Forfeiture: I understand and acknowledge that by signing this undertaking, I voluntarily forfeit all rights and claims to this specific scholarship award, including any associated financial benefits or priority seating.
3. Release of Seat: I understand that this action releases the scholarship seat/slot, allowing the institution to offer it to the next eligible candidate on the waiting list.

Accuracy of Information: I affirm that all information provided herein is true and correct to the best of my knowledge.

I request the Department of Tourism, GOAP to officially record my decision to forgo this scholarship award.

Signature:

Candidate's Full Name: